Before you can register for this class you must have CCPI Access.

In order to do this, go to https://www.dwd.state.wi.us/dwsccpi

A screen will appear with three (3) blue boxes. Click on the "Request Access" box and follow the steps below.:

1. Complete all the required steps remembering to click on the "Submit" button when you are finished with each screen. Make sure you receive a message stating your account has been created.

2. Print and sign the Web Access Request form. NOTE: If you are requesting access to a licensed child care center, the owner or program director must sign the Web Access Request form before submitting it to Milwaukee County.

3. Submit the completed and signed Web Access Request form to:
   Ms Michelle Balistreri
   Milwaukee Early Care Administration
   819 N 6th St, Room 670
   Milwaukee, WI   53203
   FAX: 414-220-6840

4. Your Web Access Request form will be processed through local and state security officers. An e-mail or written verification will be sent to you when your access has been established.

A few days after sending the Web Access Request form to the child care unit, you may try to access the web site. Your access may have already been set up but the notice may not have reached you yet. Once you have received your confirmation, you can go to the site and be able to view all the information we have for your specific provider locations.

After receiving access, you may then register for the training by contacting:

Michelle Balistreri, Program Coordinator

MECA Literacy Program

819 N. 6th Street, Room 670

Milwaukee, WI 53203

414-220-6828

michelle.balistreri@wisconsin.gov